HOLCOMB DDS

Welcome

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Patient Information (CONFIDENTIAL)

Birthdate _____

Name _____ *Preferred Name* _____ *SSN* _____

Address _____ *City* _____ *St.* _____ *Zip* _____

Home Phone _____ *Cell Phone* _____ *Work Phone* _____

Email _____ *Driver's License #* _____ *State* _____

Check Appropriate Box: ☐ *Minor* ☐ *Single* ☐ *Married* ☐ *Divorced* ☐ *Widowed* ☐ *Separated*

Occupation _____ *If Student, Name of School/College* _____

Spouse or Parent/Guardian's Name _____ *Work Phone* _____

Person to contact in case of emergency _____ *Phone* _____

Preferred Pharmacy? _____

How did you hear about us? *Ins Plan* _____ *Direct Mail* _____ *Sign* _____ *Website* _____ *Bulletin* _____ *Other* _____

Reason for Today's Visit _____

Responsible Party

Name of Person Responsible for this Account _____ *Relationship to Patient* _____

Address _____ *Home Phone* _____

Email _____ *Cell Phone* _____

Birthdate _____ *SSN* _____ *Driver's License #* _____

Employer _____ *Work Phone* _____

Insurance Information

Policy Holder _____ *Relationship to Patient* _____

Birthdate _____ *SSN* _____

Name of Employer _____ *Work Phone* _____

Insurance Company _____

Ins. Co. Address _____ *City* _____ *State* _____ *Zip* _____

Ins. Co. Phone _____

Group/Policy # _____ *Subscriber ID* _____

Secondary Insurance Information

Policy Holder _____ *Relationship to Patient* _____

Birthdate _____ *SSN* _____

Name of Employer _____ *Work Phone* _____

Insurance Company _____

Ins. Co. Address _____ *City* _____ *State* _____ *Zip* _____

Ins. Co. Phone _____

Group/Policy # _____ *Subscriber ID* _____

Over Please

Patient Dental History

Name of Previous Dentist and Location _____ *Date of Last Exam* _____

Date of Most Recent X-Rays _____ *Date of Last Cleaning with Hygienist* _____

	Yes	No
1. Do your gums bleed while brushing or flossing?	☐	☐
2. Are your teeth sensitive to hot or cold liquids/foods?	☐	☐
3. Are your teeth sensitive to sweet or sour liquids/foods?	☐	☐
4. Do you feel pain to any of your teeth?	☐	☐
5. Do you have any sores or lumps in or near your mouth?	☐	☐
6. Have you had any head, neck or jaw injuries?	☐	☐
7. Have you ever experienced any of the following problems in your jaw?		
Clicking	☐	☐
Pain (joint, ear, side of face)	☐	☐
Difficulty in opening or closing	☐	☐
Difficulty in chewing	☐	☐
8. Do you have frequent headaches?	☐	☐
9. Do you clench or grind your teeth?	☐	☐
10. Do you bite your lips or cheeks frequently?	☐	☐
11. Have you ever had any difficult extractions in the past?	☐	☐
12. Have you ever had any prolonged bleeding following extractions?	☐	☐
13. Have you had any orthodontic treatment?	☐	☐
14. Do you wear dentures or partials?	☐	☐
If yes, date of placement _____		
15. Have you ever received oral hygiene instructions regarding the care of your teeth and gums?	☐	☐
16. Do you like your smile?	☐	☐
17. Do you use tobacco products?	☐	☐
If so, what kind & how often _____		

Authorization and Release

I certify that I have read and understand the above information to the best of my knowledge. The above questions have been accurately answered.I understand that providing incorrect information can be dangerous to my health. I authorize the dentist to release any information including the diagnosis and the records of any treatment or examination rendered to me or my child during the period of such Dental care to third party payors and/or health practitioners. I authorize and request my insurance company to pay directly to the dentist or dental group insurance benefits otherwise payable to me. I understand that my dental insurance carrier may pay less than the actual bill for services. I agree to be responsible for payment of all services rendered on my behalf or my dependents.

X _____

Signature of patient (or parent/guardian if minor) *Date*

NOTICE OF PRIVACY PRACTICE SUMMARY

This summary discloses how Healthcare information about you may be used by Dr. Holcomb. A full notice of your privacy rights has been provided to you

Treatment, Payment, Operations. We may use health information about you for treatment, to obtain payment for treatment, for administrative purposes, and to evaluate the quality of care that you receive.

Uses and Disclosures for Appointment Reminders. We may use and disclose your Healthcare information to contact you as a reminder that you have an appointment at the office. If you request that such communications be made confidentially, please contact our office in writing. We will accommodate all reasonable requests.

Authorization for Use and Disclosure. We will not disclose your information to others unless you tell us to do so, or unless the law authorizes or requires us to do so.

Public health, research, health and safety, government, workers compensation. We may disclose your information for public health activities, research, health and safety, governmental function, and in order to comply with workers compensation laws and regulations.

Rights. You have a right to inspect and copy information used to make decisions about your care, to request an amendment of the information, to an accounting of disclosures, to request communication with you by alternate means, to request restrictions on the information we use, and to revoke your authorization for release of information.

Complaints. You may complain to the Privacy lnformation Director at 901-850-0300 or to the Department of Health and Human resources if you believe your privacy rights have been violated. You will not be retaliated against for filing a complaint.

Organization duties. We must maintain the privacy of protected health information, provide you with notice of our legal duties and privacy practice with respect to your health information, abide by the terms of the notice, notify you if we are unable to agree to the requested restriction on how your information is used or disclosed, accommodate reasonable requests you may make to communicate with health information by alternative means or by alternative locations, and obtain your written authorization to use or disclose your health information for reasons other than those listed above and permitted under law.

Questions. It you have any questions. please contact the Privacy Officer at 901 850-0300.

"I acknowledge that I have received the full Privacy Notice"

Name (print) _____ Signature _____ Date _____